



# Saint Felix School

Headmaster: Mr James Harrison BA (Hons)

28<sup>th</sup> August 2020

Dear Parents/Guardians

## Ensuring school is Covid prepared for Autumn 2020

As has been mentioned previously in letters from Mr Harrison and Heads of Departments, there has been lots of work going on over the summer break to ensure the school is safe and prepared for when the pupils return on Monday 7<sup>th</sup> September.

### Cleaning and sanitation -

- The whole school has been professionally deep cleaned during the summer break.
- New regimes – cleaning regimes have been updated in line with government guidelines and cleaners will be around the school throughout the day disinfecting frequently touched areas such as toilets, banisters, door handles etc.
- Sanitisers – hand sanitiser and tissues will be available in each classroom and elsewhere around the school. Students will be advised to wash their hands frequently and to use hand sanitiser on entering and leaving their classroom.
- Hygiene – all students should be familiar with hand washing for 20 seconds and using the “catch it, bin it, kill it” regime.

### School transport

- We ask that students sit in the same seats for each journey and those over 11 years old will be required to wear a mask.
- Students will take off their mask when they leave the bus and store it safely before washing their hands and in reverse order when going home.

### Visitors policy

- There may be some visitors around school on occasion and the school will ensure that rigorous checks are made before their arrival with strict social distancing and wearing of masks whilst in the school buildings. Every effort will be made to arrange these visits after school or during lesson time to avoid unnecessary contact.
- If you wish to meet with a member of staff, please contact the school to make an appointment. Remote video calls, such as Zoom, will be encouraged but if not possible we will ask you a number of questions before you arrive and will record your temperature on arrival, for our records.

## Covid-19

- Symptoms – A fever, a new persistent cough, loss of smell/taste. Children may have all or only some of these symptoms and may not be particularly unwell but they will still be infectious and able to pass the virus to others, some of whom may be very vulnerable.
- For the safety of all
  - Coughs and colds – the autumn term is notorious for all the normal viruses so it is inevitable that children will feel unwell at times with symptoms similar to the Coronavirus. Under normal circumstances we would encourage you to send your child to school if their symptoms are mild but in the current circumstances we ask that you keep your child at home until they feel well and if relevant, have had a negative Covid test. Treating a fever with paracetamol will not stop the infection passing to others. If you are unsure please contact 111, <https://111.nhs.uk/covid-19/> or ring the school medical centre 01502 727042
  - Stay away – for the safety of the whole school community we ask that you inform us if anyone in the household has tested positive for Covid-19.
  - Social gatherings – we would strongly advise that social gatherings outside of school remain with their school bubble as much as possible and that visits to locally locked down areas in the UK are avoided.
- Testing
  - If your child or a close family member has a test, please let us know.
- Cases
  - There is comprehensive guidance from Suffolk Public Health which we are required to follow if there are suspected or confirmed cases of Covid-19 in school.
  - Please do not jump to conclusions about others. If you have concerns please speak to your Head of Department who can reassure you or investigate. Everyone's personal health remains private and confidential but we will inform you about situations as necessary.
- Boarders
  - If a boarder is unwell with symptoms they will return home or will isolate in their boarding house for seven days and a test will be arranged.
  - The nurses will be on school site and on call as usual.

## Reviews

This is a new situation for us all and I am aware that there are many worries, some of which I hope I have addressed here, but once we have got used to the new routine I am sure we will begin to feel more relaxed. The leadership team will be meeting weekly and changes may be made to ensure the safety and care of our students and staff. I am receiving regular government updates and any mandatory changes will be put in place as they arise.

If you have any questions or concerns please contact me, [acarr@stfelix.co.uk](mailto:acarr@stfelix.co.uk) or 01502 722175.

With very best wishes



Sister Anita Carr